

## MAINTENANCE REQUEST/REPORT FORM

PROPERTY ADDRESS: \_\_\_\_\_

TENANT DETAILS: \_\_\_\_\_

CONTACT: \_\_\_\_\_

REPORTED PROBLEM:

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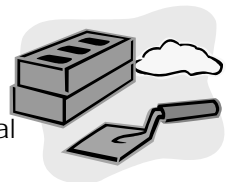
Date/Day problem started occurring: \_\_\_\_\_

Problem reported by: \_\_\_\_\_

Today's date: \_\_\_\_\_

### IMPORTANT NOTE:

Before submitting this form please note the following in accordance with the Standard Residential Property Lease



Clause 2.14: "The Tenant agrees to maintain in good working order (fair wear and tear excepted) all sanitary and water apparatus, including tap washers, reticulation fittings, electrical and gas installations, swimming pool equipment, extraction fan/grills, electrical fuses, and testing the Residual Current Device on a regular basis."

Clause 2.18 "The Tenant shall pay for any damage or repairs that arise from or are attributable to an act or omission by the Tenant or the Tenant's visitors. The Tenant agrees to report all damage and any state of disrepair to the Premises within three days of the same occurring. Failure to do so will rent the Tenant liable for all costs incurred by the Owner as a result of such failure to report."